

AMERESCOGEOTHERMAL.CA PRIVACY POLICY

Last Update: September 1, 2009

Ameresco Geothermal respects the privacy and the integrity of any information that you provide us as a user of the Amerescogeothermal.ca website (hereinafter "**Site**").

Application of this policy

This Privacy Policy sets forth our policies regarding the collection, use and disclosure of personal information relating to your use of the Site. You acknowledge and agree that your use of this Site signifies your understanding and acceptance of the terms of this Privacy Policy.

At Ameresco Geothermal we are committed to protecting the privacy of our customers, which is why we do not sell or rent any personal information or personally identifiable information regarding our customers to any third party. We hope this Privacy Policy will answer your questions regarding how we treat personal information gathered from visitors to our Site.

This Privacy Policy will be continuously assessed against new technologies, business practices and our customers' needs. As we update and diversify our products and services, this Privacy Policy may evolve. Please check this Privacy Policy from time to time for updates by checking the date of the "Last Update" at the top of this document. If we make any material changes to this Privacy Policy, we will notify you here. You acknowledge and agree that your use of the Site following any posted changes to the Privacy Policy indicates your acceptance of such changes.

What is personal information

For the purposes of this Privacy Policy, personal information is information about an identifiable individual such as your name and e-mail address, other than your business title or business contact information when used or disclosed for the purpose of business communications.

Consent

By providing information about an identifiable individual to this Site, you acknowledge and agree that you fully understand and voluntarily consent to the collection, use, retention and disclosure of such personal information in Canada in accordance with this Privacy Policy. It is always your choice whether or not you provide us with your personal information; however, a decision to withhold personal information may restrict or prevent us from providing you with a particular product or service. We will only collect, use, and disclose your personal information with your consent, except where otherwise permitted or required by applicable law or regulatory requirement.

Collection of personal information

You acknowledge and agree that Ameresco Geothermal may collect personal information about you that you choose to specifically and voluntarily submit to the Site, such as and including your name, e-mail address, mailing address and other contact or other information that you choose to provide by:

- using the "contact us" portion of this website;
- using the "career" portion of this website; or
- by corresponding with a representative of Ameresco Geothermal via email using the hyperlinks created for that purpose.

Ameresco Geothermal collects only the information required to provide products and services to you or for purposes otherwise identified in this Privacy Policy. Ameresco Geothermal understands your desire to protect personal information. We intend to inform you how your personal information will be used.

Use of your personal information

You acknowledge that Ameresco Geothermal may use personal information that you voluntarily disclose to us when you send a resumé, correspond with us or engage in other activities on our Site, to provide information, products and services to you, including:

- 1 To assist us in creating better products and services to meet your needs; or
- 2 To send you information about offers on products and services that we believe may be of interest to you.

If you have asked us to put you on an e-mail mailing list to provide you with certain information on a regular basis, or if we send you information about our offers on products and services by e-mail, you may ask us to remove you from the list at any time (using the unsubscribe instructions provided with each e-mail or by contacting us at cpiercey@ameresco.com).

You may always choose not to provide personal information, but if you so choose, certain products and services may not be available to you. You agree that you are under no obligation to provide us with this information and can access many aspects of the Site without providing us any personal information.

Disclosure of your personal information

Ameresco Geothermal will not sell or rent your personal information to any other party and will only use and disclose your personal information for the purposes it was collected as described in this Privacy Policy. However, you agree that Ameresco Geothermal may disclose your personal information in the circumstances set out below.

1. Ameresco Geothermal may disclose your personal information with your prior consent;
2. Ameresco Geothermal may be required by law to disclose personal information without your consent in the event of emergency situations or when required by government or other legal authority; or
3. Ameresco Geothermal may also disclose personal information to third parties in connection with a corporate re-organization, merger or amalgamation, or the sale of all or substantially all of our assets, provided that, where appropriate, any party to whom the information is disclosed is bound by agreements or obligations, and required to use or disclose your personal information in a manner consistent with the use and disclosure provisions of this Privacy Policy, unless you consent otherwise.
4. Ameresco Geothermal may share your personal information with service providers who perform services on our behalf. Those service providers will be permitted to obtain only the personal information they need to provide the service. Each service provider is bound by agreement or obligations with Ameresco Geothermal to implement and maintain reasonable security procedures and practices in order to use and disclose your personal information in a manner consistent with the use and disclosure provisions of this Privacy Policy, unless you consent otherwise.

How to opt-out / withdraw consent

You can withdraw your consent for the use of your personal information at any time by sending an e-mail to our Privacy Officer at cpiercey@ameresco.com subject to legal or contractual restrictions and upon reasonable notice to Ameresco Geothermal. Ameresco Geothermal will let you know of the implications of withdrawing your consent. Information may be retained by Ameresco Geothermal for audit or archival purposes or as required by applicable federal and provincial laws.

Safeguards we have in place

Ameresco Geothermal employs reasonable managerial and technical measures to ensure that your personal information is secure. In addition, our dedicated team of information technology professionals works to maintain data accuracy and prevent unauthorized access to sensitive information. The Internet, however, is not a secure medium and you acknowledge and agree that the privacy of your e-mail communication and personal information can never be guaranteed as any e-mail communication may be lost, intercepted or altered.

Children

Individuals who are below the legal age of capacity, power to contract, and have not attained the legal age majority in the country, province or state in which they live ("**Minor**"), can only use this Site with the approval of a parent or guardian. Ameresco Geothermal does not knowingly collect information from Minors. If Ameresco Geothermal becomes aware that it has inadvertently collected the personal information of a Minor it will delete it.

Access to your personal information

You can request access to your personal information stored by Ameresco Geothermal by contacting our Privacy Officer and we will inform you about what type of personal information we have on record or in our control, how it is used and to whom it may have been disclosed, provide you with access to your personal information so you can review and verify the accuracy and completeness and request changes to the information and make any necessary updates to your personal information.

There are instances where applicable law or regulatory requirements allow or require us to refuse to provide some or all of the personal information that we hold about you. In addition, the personal information may have been destroyed, erased or made anonymous in accordance with our record retention obligations and practices. If we do not provide you with access to your personal information, we will endeavor to inform you of the reasons why, subject to any legal or regulatory restrictions.

Privacy officer

We have appointed a Privacy Officer to oversee compliance with this Privacy Policy. If you have any questions about this Privacy Policy or concerns about how we manage your personal information, please contact our Privacy Officer by telephone, in writing or by e-mail. We will endeavor to answer your questions and advise you of any steps taken to address the issues raised by you. If you are dissatisfied with our response, you may be entitled to make a written submission to the Privacy Commissioner in your jurisdiction.

The contact information for our Privacy Officer is as follows:

Craig Piercey
Privacy Officer
T. (416) 512-7700
F. (416) 218-2288
E. cpiercey@ameresco.com

Hyperlinks

This Site is connected by "hyperlinks" to other websites. You acknowledge and agree that Ameresco Geothermal makes no representation, warranty, covenant, or claim regarding, and Ameresco Geothermal expressly disclaims and denies any responsibility or liability for, directly or indirectly, the privacy practices on any third-party website or resource accessible by hyperlink from the Site. You agree that the inclusion of any such hyperlink does not suggest, represent, warrant, covenant or imply that Ameresco Geothermal monitors, endorses or exerts any control over such website or linked resource whatsoever. You agree that Ameresco Geothermal provides these hyperlinks to you only as a convenience, and the inclusion of any hyperlink does not suggest, represent, warrant, covenant or imply affiliation, endorsement or adoption by Ameresco Geothermal of any such website or linked resource whatsoever.

When you leave the Site, you acknowledge and agree that our terms and policies do not govern your access to, and use of, other websites. You acknowledge our recommendation to review the applicable privacy and data gathering practices, of any website or linked resource to which you navigate from the Site.

Interpretation of this Privacy Policy

Any interpretation associated with this Privacy Policy will be made by our Privacy Officer.

This Privacy Policy does not create or confer upon any individual any rights, or impose upon Ameresco Geothermal any obligations in addition to any rights or obligations imposed by Canada's applicable federal and provincial privacy laws. Should there be any inconsistency between this Privacy Policy and Canada's applicable federal and provincial privacy laws, this Privacy Policy will be interpreted to comply with the applicable privacy laws.